Information Technology Investment Board

MINUTES
Commonwealth IT Solutions Committee

Wednesday, April 18, 2007
Virginia Information Technologies Agency (VITA)
110 South Seventh Street, Richmond, VA

Attendance
Members Present:

The Honorable Aneesh Chopra, Chair
Walter J. Kucharski
Bertram "Bert" Reese
Alexander "Sandy" Thomas

Absent

Kenneth S. Johnson, Sr.

Others Present:

Lemuel C. Stewart, Jr., Chief Information Officer of the Commonwealth
Jerry Simonoff, VITA IT Investment & Enterprise Solutions Director
Dan Ziomek, VITA Associate Director for Project Management

Call to Order

Secretary Aneesh Chopra called the Commonwealth IT Solutions Committee to order at 8:35 a.m. Following a roll call by Dan Ziomek, Secretary Chopra acknowledged that a quorum of the members were present.

Approval of Minutes

Mr. Chopra called for approval of the minutes for the January 17, 2007, Committee meeting.

MOTION: A motion was made by Mr. Thomas that the minutes of the January 17, 2007 meeting of the Commonwealth IT Solutions Committee be approved as written. Seconded by Mr. Reese, the motion carried unanimously.

Commonwealth Major IT Project Status Report

Mr. Mike Sandridge, VITA Project Management Division (PMD), gave a status report on major information technology projects. He noted that there were 26 active projects in the current report.

With respect to overall project status, the report indicates that no project was assessed by the CIO as Red. Mr. Sandridge informed the committee that there were six projects assessed as Yellow: Virginia State University Reengineer Core Business Processes; Department of Rehabilitative Services Integrated Case Management and Integrated Financial Management projects; Department of Medical Assistance Services National Provider Identifier; Virginia Department of Transportation Fleet Equipment Management Information System and, the Department of Professional & Occupational Regulation Electronic Access to the Government Licensing and Enforcement System. Fifteen projects were assessed as Green. Five projects are in the closeout phase: Jamestown-Yorktown Foundation, Virginia Information Technologies Agency EPM PeopleSoft Business Planning & Budgeting, State Board of Elections Virginia Election and Registration Information System, Department of Motor Vehicles PC's on the Front Counter and Department of Emergency Management Virginia Emergency Operations Center. A complete copy of the Commonwealth Major IT Project Status report can be found on the Board Website under Documents, Reports, and Presentations.

Mr. Sandridge presented the results of an Independent Verification and Validation (IV&V) review of the Department of Medical Assistance Services (DMAS) National Provider Identifier (NPI) Project. The review was requested by the CIO after the activity, identified as procurement in the 2004 DMAS strategic plan, had expanded to become a Major IT Project. The IV&V report stated that the project is healthy by all indications, specifically noting that the project successfully implemented the NPI application in March ahead of federal deadlines (and almost all other states) and that DMAS received a "gold star" assessment from the federal agency assessing NPI compliance.

Discussion followed.

Virginia Enterprise Applications Program Status Update

Ms. Peggy A. Feldmann, Project Director (Interim) of the Virginia Enterprise Applications Program (VEAP), gave a status report on the VEAP project. The software Request for Proposal (RFP) was released March 9, 2007 and the proposals were received on April 9, 2007. North Highland has been selected to do the Independent Verification and Validation in an eight week rolling cycle for reporting. The Future State milestones have been met; the RFP is on schedule and targeted to wrap up Planning in September. The project is currently tracking on budget and is seeking release of the FY08 Appropriation of $5.5 million. A complete copy of the Virginia Enterprise Application Program Status Update can be found on the Board Website under Documents, Reports, and Presentations.

Ms. Feldmann joined the VEAP office in March. As previously requested by the Board, the Committee reviewed Ms. Feldmann's qualifications to serve as the Director of the Enterprise Applications Public-Private Partnership Project Office.

A motion was made by Secretary Chopra that the Committee recommend the Information Technology Investment Board certify that it has reviewed the qualifications of Ms. Peggy Feldmann as it regards the Governor's proposed appointment of her to serve as Director, Enterprise Applications Public-Private Partnership Project Office, and that the Board does herewith approve Ms.

Feldmann's qualifications to serve in such capacity. Seconded by Mr. Reese, the motion carried with Mr. Kucharski abstaining.

Integrated Case Management Project Review

Ms. Sue Kropp, Project Manager for the Integrated Case Management (ICM) project, gave a status report on the project. The purpose of the project is to integrate legacy, data management systems and data exchange processes into a single seamless automated application. The current platform is aging and is no longer supported by the vendor. The project started on March 1, 2005 and its planned date of completion is December 31, 2008. The current Agency project status is green. A complete copy of the Integrated Case Management Project Status report can be found on the Board Website under Documents, Reports, and Presentations.

Virginia Election Registration Information System Project Review

Ms. Jan Fatouros, Project Manger for the Virginia Election Registration Information System (VERIS) Project, gave a report on the VERIS project closeout, focusing on "lessons learned". The purpose of the project was to deliver an integrated systems solution that meets federal and state election mandates (National Voters Right Act, Help America Vote Act), including: commercial software and implementation, hardware acquisition and deployment, training, and software maintenance. The estimated cost of the project was $17,129,396; the actual cost was $12,000,000. VERIS supports 134 localities, one State Agency (SBE) and four Interface Agencies. A complete copy of the Virginia Election Registration Information System Project Closeout report can be found on the Board Website under Documents, Reports, and Presentations.

Discussion followed.

Other Business

None

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 10:45 a.m.